



THE LBS FAMILY



LBS VACANCY BULLETIN

COUNTER / INTERNAL SALES ASSISTANT

TOTAL PLUMBING - PORT TALBOT

An exciting opportunity has arisen for a Sales Assistant to join our team at Port Talbot. We are looking for a self-motivated, customer service orientated individual with a track record of building relationships with customers. Knowledge of Heating and Plumbing products is preferred, however training will be provided. Basic IT skills are essential.

About us

Following the huge success of its stand-alone Civils and Casey's Roofing business, LBS Builders Merchants Ltd now have an established stand-alone Heating & Plumbing network to run alongside its merchant network of 15 branches across south west Wales. TOTAL Plumbing provides Heating & Plumbing contractors with complete plumbing solutions.

The Role

In this dual role you will be required to generate and co-ordinate sales through the office via telephone and face to face. Working on the Sales Counter, the main purpose of your role will involve proactively maximising sales and margin, whilst developing and maintaining good customer relations within your branch. You will need to build relationships with customers, both face to face and via the telephone, to help achieve sales growth for your branch. You will also be required to support the branch in all aspects of customer service.

The Person

The ideal candidate will be a team player with excellent communication and interpersonal skills. You will be self-motivated and have the drive to succeed in a fast paced Sales environment. You will have an excellent telephone manner and be confident in providing an excellent customer service.

Hours of work: Monday to Friday 7.30 a.m. – 5.00 p.m. plus alternate Saturday mornings 08:00am – 12noon.

In return, we offer: Staff Discount Scheme - Company Pension - Profit Share Scheme – Uniform – Length of Service Awards - Comprehensive Training and Development.

HOW TO APPLY

If you are looking for a challenging role and wish to join a successful team then please complete an online application form from www.lbsbm.co.uk/careers. Or if you have any questions please contact the HR department on jobs@lbsbm.co.uk

COMPANY VALUES



KNOWLEDGE



AMBITION



TEAMWORK



INTEGRITY



PASSION