



THE LBS FAMILY



# LBS VACANCY BULLETIN

## INTERNAL SALES ASSISTANT

### CASEY'S ROOFING, SWANSEA

An exciting opportunity has arisen for an Internal Sales Assistant to join our specialist roofing division based in Swansea. This is a full-time, permanent position.

#### About us

Founded in 1931, LBS Builders Merchants is the largest and leading independent builders' merchant in South Wales. LBS has 17 merchant branches, has 10 Total Plumbing Centres, 11 Kitchen & Bathroom showrooms, a specialist Civils business, a dedicated Roofing merchant, a Home & Garden Centre and Talbot Timber: a timber and roof truss supplier and manufacturer, spanning the whole of South Wales. We supply the most comprehensive range of building materials to the construction, DIY and engineering industry. We pride ourselves on being a one-stop-shop for all building needs.

#### The Role

Joining a successful team, you will be required to generate and co-ordinate sales through the office via telephone and face to face for our range of roofing products. You will also be supporting the Branch Manager in achieving and exceeding sales targets at optimum margins, ensuring we maintain a high standard, creating and maintaining a loyal customer base and providing a first-class service.

#### The Person

You must be a highly motivated, enthusiastic individual with excellent communication skills, a natural flair for selling and have a commitment to customer service.

We are looking for someone who has excellent product knowledge and is passionate about delivering an outstanding level of customer service. Knowledge of roofing & building materials is advantageous for this role but not essential. Applicants must be computer literate to a basic level.

**Hours of work:** On average 47 hours per week covering the branch opening times between 7.30am – 5.00pm Monday to Friday, plus alternate Saturday mornings 08:00am – 12 noon.

**In return, we offer:** Competitive Salary - Staff Purchase Scheme - Company Pension- Profit Share Scheme – Uniform - Training and Development Opportunities – C2W

## HOW TO APPLY

If you are looking for a challenging role and wish to join a successful team then please complete an online application form from [www.lbsbm.co.uk/careers](http://www.lbsbm.co.uk/careers). Or if you have any questions please contact the HR department on [jobs@lbsbm.co.uk](mailto:jobs@lbsbm.co.uk)

## COMPANY VALUES



KNOWLEDGE



AMBITION



TEAMWORK



INTEGRITY



PASSION