



THE LBS FAMILY



# LBS VACANCY BULLETIN

## INTERNAL SALES ASSISTANT

### LLANTRISANT

An exciting opportunity has arisen for an Internal Sales Assistant to join our team based in Llantrisant. This is a full-time, permanent position.

#### About us

Founded in 1931, LBS Builders Merchants is the largest and leading independent builders' merchant in South Wales. LBS has 17 merchant branches, 10 Total Plumbing Centres, 11 Kitchen & Bathroom showrooms, a specialist Civils business, a dedicated Roofing merchant, a Home & Garden Centre and Talbot Timber: a timber and roof truss manufacturer and supplier, spanning the whole of South Wales. LBS employs over 380 local, expert staff throughout its branches and has a fleet of over 75 vehicles. The company supplies materials across many sectors including self-builds, large contractors, developers, plumbers, roofers, local authorities and the general public.

#### The Role

Joining a successful team, you will be required to generate and co-ordinate sales through the office via telephone and face to face contact both for builder's merchants' products. You will also be supporting the Branch Manager in achieving and exceeding sales targets at optimum margins, ensuring we maintain a high standard, creating and maintaining a loyal customer base and providing a first-class service.

#### The Person

You must be a highly motivated, enthusiastic individual with excellent communication skills, a natural flair for selling and have a commitment to customer service.

We are looking for someone who has excellent product knowledge and is passionate about delivering an outstanding level of customer service. Knowledge of building materials is advantageous for this role.

**Hours of work:** On average 47 hours per week covering the branch opening times between 7.30am – 5.00pm Monday to Friday, plus alternate Saturday mornings 08:00am – 12 noon.

**In return, we offer:** Competitive Salary - Staff Purchase Scheme - Company Pension Scheme - Profit Share Scheme – Uniform - Training and Development Opportunities - C2W

## HOW TO APPLY

If you are looking for a challenging role and wish to join a successful team then please complete an online application form from [www.lbsbm.co.uk/careers](http://www.lbsbm.co.uk/careers). Or if you have any questions please contact the HR department on [jobs@lbsbm.co.uk](mailto:jobs@lbsbm.co.uk)

## COMPANY VALUES



KNOWLEDGE



AMBITION



TEAMWORK



INTEGRITY



PASSION